

# Preparing Your Project Site

**Samurai Hardwood Flooring Inc**  
295 Baker Street, Nelson  
778-463-5389  
[hello@samuraihardwood.com](mailto:hello@samuraihardwood.com)

Thank you for choosing Samurai Hardwood Flooring for your upcoming project. We are excited to work with you! Please review this document carefully to ensure you are prepared before we arrive to begin your project.





## **1 CLEAR THE AREA**

- > Remove all furniture, draperies, artwork and other items from the project area.
- > Samurai is not responsible for damages to any items left in the project area.
- > If you need help moving larger items, please let us know ahead of time so we can include this on your estimate.
- > If other trades are working on site, remove all tools, scaffolding and other materials.
- > The project area should be completely clear so we can perform our work efficiently and effectively.
- > Samurai is not responsible for the removal or hookup of appliances (dishwasher, stove, toilet, etc.). We recommend arranging these services through A-3 Plumbing, who can be reached at 250-352-6446.

## **2 PREPARE FOR FLOORING DELIVERY**

- > New floor coverings need to acclimate in a heated, covered space for anywhere between two days and two weeks prior to installation.
- > Samurai will inform you of the acclimation time required for your specific flooring type, and will deliver your flooring accordingly.
- > Please prepare a heated, covered space where flooring can be delivered.
- > Clear the driveway and walkways of snow to allow our team to move freely from their vehicles to the project area. Heavy tools and equipment must be transported, so ensure cleared areas are wide enough to accommodate this.

### **3 PREPARE FOR OUR TEAM TO BE IN YOUR HOME**

- > In general, team members will only park on gravel driveways to avoid any potential damage to paved driveways. Please let us know if there is a specific area where you would like us to park.
- > Let us know if there is a specific entrance you would like us to use.
- > If you will not be home while the project takes place, please provide us with a key ahead of time and let us know if any door/alarm codes are required for entry.
- > Let us know if there is a washroom on site that team members are welcome to use.
- > Team members may play music on a portable speaker. Please let us know if you would prefer headphone use only.

### **4 SAND & FINISH PROJECTS**

- > Before work begins, please notify us where a 240V power hookup is located on site.
- > Keep in mind that our dust-containment system is not 100% effective, so please cover any items with plastic that are near the project area if you would like them to stay dust-free. You may wish to block off open doorways with plastic as well.
- > Once stain and finish have been applied, stay off of the floors until the finish has dried. Drying time will depend on the type of finish used, so please check in with us to determine when the flooring will be ready to use again.
- > Please note animals on site can be problematic, arranging for animals not to be on site is preferred.



## **5 BEST PRACTICES AFTER YOUR PROJECT IS COMPLETE**

- > If other trades are continuing to work at the project site, cover your flooring completely to protect your investment from any damage. Samurai recommends and supplies Door Skin to protect your floors.
- > Samurai is not responsible for any damages to your flooring after the project is complete. We are happy to provide you with an estimate if any repair work is required, but please understand we have a busy schedule and repair work may be delayed up to six months.
- > The National Wood Flooring Association recommends a relative humidity level of 30-50% to ensure successful long term performance of your hardwood flooring.
- > Please ensure you follow all warranty instructions provided by the supplier of your flooring. Warranty's can be found on supplier's websites, or Samurai can send you the information if you have any trouble finding it.

## **6 CARE & MAINTENANCE**

- > Samurai recommends the Bona Professional Series for routine cleaning and maintenance of your new floor. Products are available for purchase at our store (295 Baker Street).
- > Please choose the product that is formulated for your specific flooring type, or ask us to help. Hardwood (with polyurethane finish), hardwood (with oiled finish), vinyl, and stone & tile options are available.
- > Daily: sweep or dust mop
- > Weekly: vacuum on bare floor setting
- > Monthly: clean with wood floor cleaner
- > *\*Avoid\**: wet or steam mop, dragging heavy furniture, walking in heels or cleats
- > Do: humidify through winter months, use felt protectors (remembering to change them out regularly as they become dirty), wipe up spills immediately
- > Use throw rugs with natural rubber underlayment at doorways and below sinks

**WE APPRECIATE YOUR BUSINESS!**

*Sunny & Niki Wood*